



St. Joseph Fullerton School Fathers' Club

By-Laws

(as accepted on July 27, 2011)

Background

The St. Joseph Fullerton School Fathers' Club, a recognized standing committee under the school's Home and School Association (HASA), strives to serve the school community through projects designed to improve the appearance and/or functionality of the school and campus. The Fathers' Club collaborates with the Home and School Association to raise funds for the school. Members are also encouraged to participate in social activities sponsored by the Fathers' Club to foster a sense of community among school fathers in a Christian, Catholic setting.

Membership and Dues

To become a member, the following requirements must be met:

- 1) Father, step-father, grandfather, or legal guardian (father) of current school student
- 2) STAND certification required
- 3) Fathers' Club dues paid in full @ \$5 per year (covers certain food / beverages during meetings)
- 4) HASA dues paid up-to-date

Board Members / Elections

- 1) Board members are elected bi-annually during the May Fathers' Club meeting to serve a two year term by a simple majority of dues-paying members, as long as a quorum is present.
- 2) If there is a vacancy at President, the Vice President shall assume the duties as President for the remainder of the term; If any other position is vacated, the members are to vote for a suitable replacement.
- 3) The Fathers' Club will utilize the Treasurer elected by HASA to manage dues, funds raised, and other monetary needs for projects / events

President

The President shall be responsible for scheduling and presiding over Club meetings, for ensuring the Club By-Laws are observed, for establishing committees and appointing their chairs, for ensuring liaison with the school, serves as a non-voting member on the HASA Executive Board, and for the general execution and conduct of Club activities.

Vice-President

The Vice President shall act for the President in his absence, and carry out those duties delegated or assigned to him by the President. The Vice President shall be responsible for actively encouraging and promoting Club membership among those eligible to become members.

Secretary

The Secretary shall be responsible for maintaining the membership list, keeping meeting minutes, recording changes to the By-Laws, recording rules of conduct voted on by Club Members, ensuring a quorum is present prior to votes being cast, and any other duties assigned by the President.

Service Committee Coordinator

The Service Committee Coordinator oversees and coordinates service-oriented projects sponsored by the Fathers' Club (i.e. painting, campus cleanup, etc.).

Social Committee Coordinator

The Social Committee Coordinator oversees and coordinates social-oriented projects sponsored by the Fathers' Club (special events, parties, etc.).

Committees

At the discretion of the President, other committees not listed below can be create / dis-banded as needed.

Service Committee

To develop, coordinate, oversee, and ensure that appropriate resources are available for school and campus improvement projects

Social Committee

To develop, coordinate, and oversee social events that help foster a sense of community among Club members

Meetings

- 1) General meetings will be held every 3rd Wednesday of the month
- 2) Committee chairs may hold meetings as necessary
- 3) A quorum is considered 2 officers and 30 percent of dues-paying members

General Conduct

- Following Archdiocesan STAND guidelines, all Fathers' Club members and participants at Fathers' Club events shall refrain from (a) illegal possession and/or use of alcohol and drugs at all times, and (b) the use of alcohol when with minors.